



**Waverley Borough Council**  
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To: All Members of the Council

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Date: 29 April 2016

Dear Councillor

**ANNUAL COUNCIL MEETING - TUESDAY, 10 MAY 2016**

The ANNUAL MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 10 MAY 2016** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

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## AGENDA

1. ELECTION OF MAYOR

To elect the Mayor for the ensuing Council year 2016/2017.

2. MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

3. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

4. APPOINTMENT OF DEPUTY MAYOR

To appoint the Deputy Mayor for the ensuing Council year.

5. DEPUTY MAYOR TO MAKE DECLARATION OF ACCEPTANCE OF OFFICE

6. VOTE OF THANKS TO RETIRING MAYOR

7. MINUTES (Pages 5 - 10)

To confirm the Minutes of the Council meeting held on 19 April 2016 (herewith).

8. MAYOR'S ANNOUNCEMENTS

9. ELECTION OF LEADER

For health and family reasons, the Leader of the Council, Cllr Robert Knowles, has decided to stand down with effect from the Annual Meeting in May 2016.

The Council is therefore required to elect a Leader of the Council for the remainder of the Council term, until May 2019.

10. APPOINTMENT OF EXECUTIVE AND DEPUTY LEADER (Pages 11 - 12)

The Leader of the Council appoints the Deputy Leader and members of the Executive for the forthcoming Council year. The Executive comprises of the Leader and Deputy Leader of the Council and up to eight other members of the majority political group. The allocation of portfolios for 2016/17, as notified by the Leader elect from the majority group, are attached. In accordance with the constitution, the Leader will appoint the Deputy Leader of the Council for the duration of the Leader's term of office until May 2019.

Recommendation

**The Council is invited to note the appointment of the Members of the Executive for 2016/2017, as attached, and the appointment of the Deputy Leader of the Council for the duration of the Leader's term of office.**

11. LOCAL GOVERNMENT AND HOUSING ACT 1989. LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS) REGULATIONS 1990 (Pages 13 - 24)

To appoint to Committees for the forthcoming Council year, details of which are attached.

Recommendation

**It is recommended that**

1. **the principal Committees and the Area Planning Committees, together with the Surrey County Council Local Committee, Standards Panel, Appeals Panel and Emergency Advisory Group for the year 2016/2017, be constituted as indicated in Annexe 1; and**
2. **[Licensing and Regulatory Committee members only] the Licensing (General Purposes) and Licensing Act Sub-Committees be constituted as indicated in Annexe 2.**

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following motion, to be moved by the Mayor, where appropriate:-

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).